



The Turning Point Education Group

12 Prince Edward Road, #06-07, Bestway Building, Podium B, Singapore 079212
 Tel: +65 6220 2522 Fax: +65 5220 2422 Email: enquiry@turningpoint.edu.sg
 Web: www.turningpoint.edu.sg

Workforce Skills Qualification (WSQ) – Generic Manufacturing Skills Perform Stock Control and Housekeeping Operations

Course Details											
Certification	Awarded by Singapore Workforce Development Agency										
Methods of Assessment	<ul style="list-style-type: none"> - Training and Assessment Method (2 full-day Course) - Assessment Only Pathway Method (1 day) 										
Training Provider	The Turning Point Business School.										
Course Curriculum	(1) Apply stocking taking procedures (2) Control non-conforming products (3) Perform housekeeping										
Assessment	Practical and Oral Assessment										
Course Fees	Course Fee: S\$460.00 90% Funding by WDA: <u>\$414.00</u> Individual/Company Pays <u>\$46.00</u> *Candidates will be paid \$30 per day for Training Allowance upon successful completion.										
Intakes	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">13 – 14 February 2008</td> <td style="width: 50%;">27 – 28 February 2008</td> </tr> <tr> <td>12 – 13 March 2008</td> <td>26 – 27 March 2008</td> </tr> <tr> <td>9 – 10 April 2008</td> <td>23 – 24 April 2008</td> </tr> <tr> <td>14 – 15 May 2008</td> <td>28 – 29 May 2008</td> </tr> <tr> <td>11 – 12 June 2008</td> <td>25 – 26 June 2008</td> </tr> </table>	13 – 14 February 2008	27 – 28 February 2008	12 – 13 March 2008	26 – 27 March 2008	9 – 10 April 2008	23 – 24 April 2008	14 – 15 May 2008	28 – 29 May 2008	11 – 12 June 2008	25 – 26 June 2008
13 – 14 February 2008	27 – 28 February 2008										
12 – 13 March 2008	26 – 27 March 2008										
9 – 10 April 2008	23 – 24 April 2008										
14 – 15 May 2008	28 – 29 May 2008										
11 – 12 June 2008	25 – 26 June 2008										
Admission Criteria	Learners are assumed to: <ul style="list-style-type: none"> ● have a basic knowledge of the warehouse operations ● have a basic knowledge of warehouse applications ● able to listen and speak English at a proficiency level equivalent to the Employability Skills System (ESS) Level 3 ● able to read and write English at a proficiency level equivalent to the Employability Skills System (ESS) Level 3 ● be able to manipulate numbers at a proficiency level equivalent to the Employability Skills System (ESS) Level 3 										
For who	This course aims to provide people already working or wishing to enter the logistics industry with additional skills and knowledge above the basic skills required to perform warehouse operations. The Competency Unit would be appropriate for people with job titles such as Store Assistant / Store Keeper / Warehouse Assistant / Logistics Assistant / Operations Assistant / Warehouseman.										
Learning Outcome	The learner will learn the skills required to carry out stock takes. These include performing the stock take, controlling non-conforming products as well as house keeping techniques such as the 5 'S'; SERI, SEITON, SEISO, SEIKETSU and SHITSUKE										

*Dates are subject to change

CAA: 1 February 2008

Information correct at time of printing.

Timetable subject to change without prior notice.